



**Special Skills or Qualifications**

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

**Do you speak another language? If so, what is it?** \_\_\_\_\_

**Do you know American Sign Language?** \_\_\_\_\_

**Previous Volunteer Experience**

Summarize your previous volunteer experience.

**Preferences**

Availability: 1X/week \_\_\_\_\_ 2X/month \_\_\_\_\_ 1X/month \_\_\_\_\_

Preferred days of the week: \_\_\_\_\_

**References**

#1 Name/relationship	
Street Address	
City, State, Zip Code	
Home/Mobile Phone	
Work Phone	
E-mail Address	
#2 Name/relationship	
Street Address	
City, State, Zip Code	
Home/Mobile Phone	
Work Phone	
E-mail Address	

Emergency Contact	
Name	
Street Address	
City, State, Zip Code	
Home/Mobile Phone	
Work Phone	
E-mail Address	

Have you ever been convicted of a crime?  Yes  No

If yes, please explain the nature of the crime and the date of conviction and disposition.

Driver's License State/Number:		Expiration Date:	
Insurance Policy #:		Expiration Date:	

**Please provide a copy of your license and your auto insurance declaration page.**

## Demographics

This information is being collected to assist us in obtaining grants.

1. Ethnicity

- Are you Hispanic, Latino/a, or of a Spanish origin?
  - Yes
  - No

2. Race

- American Indian or Alaska Native
- Asian
- Black or African American
- American Native Hawaiian or Pacific Islander
- White
- Unknown/ Don't want to reply

## Release & Agreement

Monroe County Meals on Wheels and its volunteers are privileged to serve our clients. With that in mind, we expect all volunteers will be cautious and use good judgment when discussing any aspect of their volunteer experience with fellow volunteers, clients, and with those outside the program. Of special concern is the privacy and rights of those we serve. Confidentiality is paramount.

- I agree to offer my services as a volunteer. I understand that I am not a paid employee.
- I understand that if I use my personal vehicle as transportation, I must keep in effect my auto insurance equal to the minimum required by the Commonwealth of Pennsylvania and will observe all traffic laws.
- I agree to comply with the Pennsylvania food safety guidelines as stated in the Volunteer Handbook.
- I understand that insurance requirements may necessitate the furnishing of my driving record. Accordingly, I authorize Monroe County Meals on Wheels, Inc. to obtain my driving record and to furnish it to its own liability insurance company, if necessary.
- I understand that Monroe County Meals on Wheels, Inc. will run a criminal background check and that my background check must be free of any criminal convictions prior to acceptance as a volunteer.
- I agree to indemnify and hold Monroe County Meals on Wheels, Inc. harmless of and from any and all claims, demands, losses, suits, or all other damages of any kind arising from my activities as a volunteer for them.
- I have read and understand the Volunteer Handbook.
- I understand the statements above and agree to abide by them as indicated by my signature below.
- By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

## Completed Applications

Completed applications can be returned to the Monroe County Meals on Wheels Office, via email to [raudabaugh@monroemeals.org](mailto:raudabaugh@monroemeals.org), by fax to 570-227-1340 or by mailing it to:

**Monroe County Meals on Wheels  
901 Polk Valley Road  
Stroudsburg, PA 18360**

**Thank you for completing this application form  
and for your interest in volunteering with us.**